

NNESEA

NORTHERN NEW ENGLAND
SOCIETY OF ENROLLED AGENTS

POWERING AMERICA'S TAX EXPERTS

Annual Meeting December 2, 2016

Roll Call:

In Attendance: President Robert Capriole, EA, Vice President Randall Terk, EA Treasurer Don Stohl, EA, Secretary Catherine Bostock-Hudy, EA, Immediate Past President Nancy Lyman, EA, Maine Director Richard Silver, EA, Maine Director Michael Chambers, EA, New Hampshire Director Tom Wisniewski EA, New Hampshire Director Elena Bailey, EA, Vermont Director Lauren Jarvi, EA and Director at Large Dave LaRochelle, EA.

Absent: Director at Large Kelly McPherson, EA.

President's Report:

Robert Capriole welcomed all of the Northern New England Society of Enrolled Agent members to the annual meeting.

Bob spoke about membership and trying to engage members to retain existing members and to attract new members.

Bob is very proud of the quality of education that has been put on by Northern New England at the Inn at Mill Falls and the joint seminar with the Massachusetts Society of Enrolled Agents. We have had very good survey results from our educational events.

Bob also spoke about the profitability of these educational events that allowed the continuing education at the annual meeting be a free benefit to our members.

Treasurer's Report:

Don Stohl presented the financial statements for the year ending June 30, 2016 (Copy Attached).

Education Committee:

Nancy Lyman, Chairperson presented the education committee report (copy attached).

Website and Social Media:

Elena Bailey, Chairperson spoke regarding the status of the website and facebook. A new website is being developed and the utilization of social media to be more informative to members.

By-Laws Committee:

The By-Laws Committee report was tabled until new business.

Government Relations:

Dave LaRochelle, Chairperson gave the report on Government Relations (copy attached).

Membership Committee:

Catherine Bostock-Hudy, Chairperson gave the membership committee report (copy attached).

Audit Committee:

Catherine Bostock-Hudy, Chairperson gave the audit committee report (copy attached).

Election:

Nancy Lyman, Chairperson of the Nominating Committee sent out a call for nominations prior to the annual meeting. The ballot presented to the members was based on the responses received. A copy of the ballot is attached.

Randall Terk, EA ran from the floor as a write in candidate for a Vermont Director position. Jan Sorrentino, EA and Elena Bailey ran from the floor for the open Director at Large position.,

The ballots were counted by Catherine Bostock-Hudy and Michael Chambers. The results were all candidates on the ballot were elected, Randall Terk, EA was elected as a write in candidate for the Vermont Director Position, and Jan Sorrentino was elected as the write in candidate for the Director at Large position.

New Business:

Randall Terk, EA presented the proposed change to the By-Laws. The change was to section 7.04 – Removal of Officers and Directors. The new section 7.04 is as follows:

Board members are required to attend at least two-thirds (2/3rds) of the duly announced Board Meetings in one year, Annual Meeting to Annual Meeting. The Board of Directors may, by a two-thirds (2.3rds) vote of those present, excuse such a member from any board meeting, upon the member's written request.

A Board member who fails to attend the required meetings without excuse, or who is found to have been involved in any unethical conduct of office, may be removed by a two-thirds (2/3rds) vote of those Board members present at any meeting of the Board of Directors.

The above was voted on by the members and the motion passed. The by-laws are amended.

The meeting was adjourned.

Northern New England Society of E. A.'s
Balance Sheet
June 30, 2016

ASSETS

| | | |
|-------------------------------------|-----------|-------------------|
| Current Assets | | |
| People's--Checking Account | \$ | 28,214.47 |
| People's--Money Market | | 8,073.90 |
| | | <u> </u> |
| Total Current Assets | | 36,288.37 |
| Property and Equipment | | |
| | | <u> </u> |
| Total Property and Equipment | | 0.00 |
| Other Assets | | |
| | | <u> </u> |
| Total Other Assets | | 0.00 |
| | | <u> </u> |
| Total Assets | \$ | 36,288.37 |

LIABILITIES AND CAPITAL

| | | |
|--|-----------|-------------------|
| Current Liabilities | | |
| Accounts Payable | \$ | 6,159.07 |
| | | <u> </u> |
| Total Current Liabilities | | 6,159.07 |
| Long-Term Liabilities | | |
| | | <u> </u> |
| Total Long-Term Liabilities | | 0.00 |
| | | <u> </u> |
| Total Liabilities | | 6,159.07 |
| Capital | | |
| Retained Earnings | | 23,946.04 |
| Net Income | | 6,183.26 |
| | | <u> </u> |
| Total Capital | | 30,129.30 |
| Total Liabilities & Capital | \$ | 36,288.37 |
| | | <u> </u> |

Northern New England Society of E. A.'s
Income Statement
For the Twelve Months Ending June 30, 2016

| | Current Month This Year | Current Month Last Year | Year to Date This Year | Year to Date Last Year |
|----------------------------|----------------------------|----------------------------|---------------------------|---------------------------|
| Revenues | | | | |
| NAEA National Dues | \$ 245.00 | \$ 385.00 | \$ 4,243.00 | \$ 4,833.00 |
| June Seminar | 2,765.02 | 5,822.00 | 15,035.00 | 14,066.00 |
| Annual Seminar | 0.00 | 0.00 | 0.00 | 7,860.00 |
| Joint Seminar | 0.00 | 0.00 | 5,814.03 | 26,185.00 |
| Vendor Seminar Fees | 500.00 | 0.00 | 500.00 | 2,000.00 |
| Interest--Checking | 0.68 | 0.73 | 5.72 | 7.49 |
| Interest--Money Market | 0.20 | 0.20 | 2.43 | 2.42 |
| Total Revenues | 3,510.90 | 6,207.93 | 25,600.18 | 54,953.91 |
| Cost of Sales | | | | |
| Total Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| Gross Profit | 3,510.90 | 6,207.93 | 25,600.18 | 54,953.91 |
| Expenses | | | | |
| Annual Seminar | 0.00 | 0.00 | 2,253.91 | 7,908.54 |
| June Seminar | 6,307.89 | 17,611.85 | 9,656.28 | 19,568.65 |
| Joint Seminar | 0.00 | 0.00 | 0.00 | 21,008.32 |
| Credit Card Fees | 204.58 | 284.67 | 1,033.04 | 2,112.87 |
| Director's Travel | 0.00 | 0.00 | 1,946.60 | 1,497.41 |
| Director's Lunch | 0.00 | 0.00 | 363.22 | 291.97 |
| President's Exchange | 0.00 | 0.00 | 1,332.50 | 470.10 |
| Website | 0.00 | 0.00 | 120.00 | 475.02 |
| Constant Contact | 70.00 | 70.00 | 840.00 | 791.00 |
| Supplies | 311.92 | 0.00 | 311.92 | 342.19 |
| Office Supplies | 0.00 | 0.00 | 24.25 | 0.00 |
| Interest | 0.00 | 0.00 | 0.00 | 0.00 |
| Insurance | 425.00 | 0.00 | 425.00 | 0.00 |
| Committee Expenses | 0.00 | 0.00 | 0.00 | 1,719.07 |
| IRS CE Authorization | 0.00 | 0.00 | 419.00 | 419.00 |
| N. H. Corporate Filing Fee | 0.00 | 0.00 | 27.00 | 0.00 |
| Miscellaneous | 0.00 | 0.00 | 664.20 | 113.42 |
| Total Expenses | 7,319.39 | 17,966.52 | 19,416.92 | 56,717.56 |
| Net Income | \$ (3,808.49) | \$ (11,758.59) | \$ 6,183.26 | \$ (1,763.65) |

For Management Purposes Only



NORTHERN NEW ENGLAND
SOCIETY OF ENROLLED AGENTS

POWERING AMERICA'S TAX EXPERTS

December 2, 2016

Education Committee Report

As chair of the Education Committee I would like to thank the current members of the committee, David LaRoche, EA, Kelly McPherson, EA, Don Stohl, EA, Randall Terk, EA and Tom Wisniewski, EA. Each provided an intricate role in the planning and promotion of our educational events.

Our fifth annual educational retreat was held at Mill Falls at the Lake in Meredith, NH. Thirty-eight participants from near and far attended this event. We learned about Schedule E-Beyond the Basics from John Sheeley, EA. Mark Dombrowski, EA was scheduled to present the latest in tax representation, and unfortunately he had to cancel and asked Don Rosenberg, EA to present in his place. Kathy Morgan, EA present a variety of tax topics to rave reviews. We provided lodging options to fit every budget and attendees had the opportunity to enjoy the resort offerings.

NNESEA hosted the 14th Annual All New England Enrolled Agents seminar, sponsored jointly with the Massachusetts Society of Enrolled Agents. We had sixty-eight attendees to hear the engaging Frank Degen, EA, USTCP present a variety of tax topics. Alyssa Pockell, Esquire stepped in for the ever popular Fred Forman, Esquire. IRS presented hot topics including identity thief issues. Finally, Richard Sweeney, EA closed out the program reviewing interesting IRS Tax Court cases.

The committee has already started the planning for the June 2017 event to be held again on Lake Winnepesaukee at Mill Falls at the Lake. This will be our final year at this resort. We will be tentatively featuring three speakers and will be providing tax representation and tax preparation topics. Mark your calendars for June 21st – 23rd; we hope to see you there!

Finally we will be planning our annual December 2017 conference to include ethics and hope if all goes well financially we will be able to again provide top quality education free of charge to our members. We hope our members appreciate this value benefit. If you or someone you know would be interested in presenting at this conference, please contact me at nancy@stevenswilcox.com.

Respectfully submitted,
Nancy E. Lyman, EA
Chair of the NNESEA Education Committee

NNESEA Committee Reports

Government Affairs Committee

Dave La Rochelle, Chair

During 2016, the Government Affairs Committee (GAC) has been active in several areas. First and foremost was the Proclamation of EA Week in New Hampshire for the first week in March, 2016. Governor Hassan declared the week of February 29 through March 4, 2016 as Enrolled Agents Week in the State of New Hampshire. Unfortunately we could not get the same Proclamation in Maine and Vermont. I do have several facilitators to help in both Maine and Vermont, namely Richard Silver and Mike Chambers for Maine and Lauren Javi for Vermont. A big round of applause for these folks.

Continuing, January of 2016 saw NAEA and NNESEA host a booth at the University of NH/IRS Tax Institute hosted by UNH and held in Manchester, NH at the Radisson Hotel. The booth contained various pamphlets promoting the "Enrolled Agent" status as well as materials concerning the Enrolled Agents Exam and promotional items. The booth was manned by yours truly during the course of the day. Many people stopped by to chat and collect materials. The ultimate goal was to increase both the stature and ranks of enrolled agents. If memory serves me correctly (it doesn't always do that), Catherine Bostock-Hurdy manned (or womaned) the Vermont Booth at the University of Vermont.

This past October, NNESEA put on a CE event at the Ashworth Hotel in Hampton Beach, NH. The seminar was a tremendous success and received many positive reviews. I mentioned the seminar/CE because we were able to enlist the technical expertise of Shawn Savage, Stakeholder Liaison for Maine and Scott Stone, RO Group Manager in Portsmouth. They stimulated some lively discussion and also promoted some fears regarding Cyber Liability.

In June of this year, Bob Capriole and I attended a Stakeholder Liaison meeting in Concord, NH with both IRS and Department of Revenue – NH representatives as well as many of us in the accounting/tax fields. Mary Hanson from the IRS moderated the morning long event. A special thanks to John Walker for obtaining the space to hold the event.

On November 28, 2016, I attended the Calendar Call session of the United States Tax Court in Boston. It was a very interesting event hosted by MASEA. It also provides a view as to how the Tax Court operates, certainly providing guidance on whether to pursue a tax appeal beyond the Appeals Division of the IRS. After the Calendar Call, we were invited to the chambers of Judge Ashford for a question and answer session.

For the past 12 months, I have been a participant on the IRS IMRS Conference calls. This allows us as practitioners to raise issues with the IRS concerning problems we encounter with the Service while doing our job. For example, several of the callers had an issue with the CAF Unit sending back POAs or 2848s as illegible. That item was elevated to the unit and since the complaints, I have not heard any continuing problems. I would encourage all of you as EAs to forward any issues that you are having with the IRS. If you would like, I can also forward the call-in information to you so that you could participate on the call. The conference call generally takes place on the third Wednesday of the month at 10:00 and only lasts 30 minutes or so. Carl Young who moderates the call usually sends out the invitation via email the day prior.

Report for Membership Committee –December 2, 2016

As of November 30, 2016, per the listing from NAEA, Northern New England Society of Enrolled Agents has 134 members.

The current members of the committee are Catherine Bostock-Hudy, Richard Silver, Michael Chambers and Elena Bailey.

Objectives:

- Continually evaluate and improve member benefits
- Communicate the value of membership
- Increase the number of members
- Partner with National to increase our viability and improve the benefits offered

From a historical perspective, here is the number of members for the past six years:

| | |
|---------------|-----|
| December 2015 | 131 |
| December 2014 | 150 |
| December 2013 | 150 |
| December 2012 | 160 |
| November 2011 | 149 |
| November 2010 | 145 |

The Board feels quality education is paramount to our member benefits. In 2016, NNESEA focused on providing quality education in an effort to attract new members.

Catherine A Bostock-Hudy, EA
Chairperson, Membership Committee

NNESEA

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Report for the Audit Committee – September 16, 2016

Richard Silver and I reviewed the receipts, bank statements, and check registers for the Northern New England Society of Enrolled Agents. Don Stohl, Treasurer was present to answer any questions during the review process.

Our review showed that Don has receipts for all transactions. These receipts could be traced to the check register and the bank statements.

Based on the review, the financial information as of June 30, 2016 is fairly and accurately stated.

Don Stohl does an outstanding job in his role of Treasurer for the Northern New England Society of Enrolled Agents.

Catherine A Bostock-Hudy, EA
Chairperson, Audit Committee

NNESEA

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2016 Voting Ballot

| | |
|--|--|
| President | |
| Catherine Bostock-Hudy, EA | |
| Write In Candidate: | |
| Vice President | |
| David LaRoche, EA | |
| Write In Candidate: | |
| Treasurer | |
| Don S Stohl, EA | |
| Write In Candidate: | |
| Secretary | |
| Nancy Kathan, EA | |
| Write In Candidate: | |
| Directors | |
| Maine: Michael Chambers, EA** | |
| Richard Silver, EA | |
| Write In Candidate: | |
| | |
| New Hampshire: Thomas J Wisniewski, EA** | |
| Kelly McPherson, EA | |
| Write In Candidate: | |
| | |
| Vermont: Lauren Jarvi, EA ** | |
| Diana Sheltra, EA | |
| Write In Candidate: | |
| | |
| Directors at Large: Nancy Lyman, EA | |
| Directors at Large: | |
| Write In Candidate: | |
| | |

**Not up for Re-Election

7.04 – REMOVAL OF OFFICERS AND DIRECTORS

~~Any Board members who fails~~ are required to attend at least two-thirds (2/3rds) of the duly announced Board meetings in one year, Annual Meeting to Annual Meeting. ~~shall not be eligible for re-election to the Board in any capacity.~~ The Board of Directors may, by a two-thirds (2/3rds) vote of those present, excuse such a member from any board meeting ~~this requirement for one year at a time,~~ upon the member's written request.

A Board member who fails to attend the required meetings without excuse, or who is found to have been involved in any unethical conduct of office, may be removed by a two-thirds (2/3rds) vote of those Board members present at any meeting of the Board of Directors.

7.05 – VACANCIES

If a seat on the Board of Directors becomes vacant for any reason, the Board of Directors may elect a member to fill the vacancy until the next annual meeting. Any member so elected must reside in the same state as the member seat became vacant.

ARTICLE VIII

BOARD MEETINGS

8.01 – CALL OF MEETINGS

A meeting of the Board of Directors may be called by the President, or by written request of five (5) members of the board.

8.02 – TIME AND PLACE OF MEETINGS

The time and place of all meetings of the Board of Directors shall be fixed and determined by the President, with the approval of the Board.

8.03 – NOTICE OF MEETINGS

Written notice of meetings shall contain an agenda and be mailed to the members of the Board at least seven (7) days prior thereto by the Secretary or designee.

8.04 – OPEN MEETINGS

All meetings of the Board of Directors shall be open to the members, except when an ethics or professional conduct issue or personal issue is before the Board. Members attending open Board meetings have the privilege of voice.

8.05 – QUORUM

A quorum for a meeting of the Board of Directors shall be a majority of the Directors.